

REENLISTMENT WORKSHEET		PRIVACY ACT NOTICE: Authority: 10 USC 9012 & 8973 Principal Purpose & Routine use for the preparation of enlistment documents. Disclosure is voluntary. Failure to complete applicable items may result in reenlistment documents not being processed.	
PERSONAL DATA PRIVACY ACT OF 1974 (5 U. S. C. 552a)			
PART I – MEMBER		INSTRUCTIONS: READ ALL INSTRUCTIONS. Entire WS must be completed prior to enlistment. Complete PART I then route to other offices for signatures/initials (as applicable). Once complete through PART VI, return it to Det 3 via myFSS. Once received, your DD Form 4 or AF Form 1411 will be forwarded via myFSS.	
(Note: if you are outside the 6 months reenlistment window and require retainability, consult with RIO Detachment 3)			
I am within 6 months of ETS and not currently receiving a bonus		To take part in the AGR program	
I am within 30 days of ETS and currently receiving a bonus		To take part in GI Bill benefits	
I am within 36 months of ETS, retrained into a critical skill DAFSC and achieved 3-level		To qualify to receive BRS Continuation Pay	
For the Years, Months, and Days to reach High Year Tenure (HYT) date		To acquire retainability for active duty tour or deployment	
NAME (LAST, FIRST, FULL MIDDLE) (include suffixes if applicable)		CURRENT ETS	DAFSC
CURRENT ADDRESS (STREET, CITY, COUNTY, STATE, ZIP CODE)		UNIT	STATUS TR IMA AGR
CITIZENSHIP US OTHER			
PROJ REENLISTMENT DATE	DATE OF BIRTH	Number of years you will reenlist for? 2 3 4 5 6	Enter HYT Date Below: HYT
PAY GRADE			
Rank, name, and unit of the officer who will conduct the oath. Leave blank if you have no preference. (Example: Maj Elvis A. Presley, 123 FSS)			
I understand that I must meet all reenlistment eligibility requirements IAW DAFI 36-2606, 7.2. MEMBER SIGNATURE			
DATE SIGNED			
If I do not meet standards, I may not be eligible to reenlist. However, my unit commander may authorize an extension of my current enlistment to allow me to meet standards.			
PART II - LEGAL REQUIREMENT		INSTRUCTIONS: Article 137 Briefing is required prior to reenlistment. The Article 137 brief can be accomplished by completing the CBT located in myLearning OR by visiting the Staff Judge Advocate Office. CBT certificate completion date must be visible on certificate and completed within 6 months of actual reenlistment. Cert must be attached with this WS.	
ADDITIONAL COMMENTS			
LEGAL REP NAME		LEGAL REP SIGNATURE	DATE SIGNED
PART III – UNIT FITNESS MONITOR		INSTRUCTIONS: Send checklist to UFPM for approval and signature. UFPM will review requirements, sign and return. Members with unsatisfactory scores are NOT eligible to reenlist without Unit Commander approval. If Unit Commander does not approve, members may need to process an extension instead.	
DOES MEMBER HAVE CURRENT SATISFACTORY SCORE?		YES	NO
ADDITIONAL COMMENTS			
FITNESS MONITOR NAME		FITNESS MONITOR SIGNATURE	DATE SIGNED
PART IV – MEDICAL CLEARANCE		INSTRUCTIONS: Send checklist to Local Medical Sq for approval and signature. Medical will review requirements, sign and return. Members whose requirements have not been met or are pending FFD/MEB/ARILO are NOT eligible to reenlist and may need to process an extension with the Unit Commander's approval.	
ALL MEDICAL/DENTAL REQUIREMENTS HAVE BEEN MET FOR REENLISTMENT AS OUTLINED IN DAFMAN 48-123.			
MEDICAL/DENTAL REQUIREMENTS HAVE NOT BEEN MET. MEMBER IS PENDING FFD/MEB/ARILO			
ADDITIONAL COMMENTS			
MEDICAL REPRESENTATIVE NAME		MEDICAL REPRESENTATIVE SIGNATURE	DATE SIGNED
PART V – QUALITY/INCENTIVE REVIEW		INSTRUCTIONS: For RIO Det ONLY, proceed to Part VI. RIO Det ensures member is qualified for reenlistment and verifies incentive eligibility.	
Was the member pre-approved by Commander on SRP? <i>Ensure SRP is filed with Detachment.</i>			
YES NO			
Does the member meet reenlistment qualifications IAW DAFI 36-2606 para. 8.1.4?			
YES NO			
If member completed the Article 137 brief through MyLearning is the CBT included with this worksheet and dated within 6 months?			
YES NO			
Does member's projected ETS exceed their HYT date? (**If YES, notify member they can only reenlist to their HYT).			
YES NO			
SEND TO TMC - Incentive/Bonus Check:			
Is the member a Traditional Reservist?			
YES NO			
Does the member have more than 5 but less than 10 years of service from pay date on DOE?			
YES NO			
Does the member have less than 5 unexcused absences in a 12-month period?			
YES NO			
If the above Incentive/Bonus Check questions are all YES, member is eligible for an incentive. Ensure the following (if member is not eligible, leave blank):			
Member is reenlisting within 6 months of ETS if not currently receiving an Incentive or within 30 days if receiving an Incentive?			
YES NO			
Member is reenlisting for at least 3 years?			
YES NO			
Member reenlisting in a tax-free zone? (If yes, payments will be tax-free)			
YES NO			
Member's DAFSC is on the CSL? Note: Members who's DAFSC are not on the CSL are still eligible for an Incentive, but amount is different. DAFSC: _____			
YES NO			
DET 3 TECHNICIAN		RIO DET TECHNICIAN SIGNATURE	DATE SIGNED
PART VI – COMMANDER APPROVAL		INSTRUCTIONS: Commanders will re-verify eligibility IAW DAFI 36-2606 para. 7.2.9. and sign. NOTE: The CC must sign BEFORE the reenlistment takes place.	
MEMBER SELECTED & APPROVED FOR REENLISTMENT		YES	NO (ATTACH AF FORM 418 & SUPPORTING DOCUMENTS)
COMMANDER NAME & SIGNATURE		COMMANDER SIGNATURE	DATE SIGNED